

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, July 5, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 5, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Linda Penrod, Robert Hill, Todd Struwe, Martin Stanwick, Ted Eggebraaten, Vicki Buseeth, Joyce Dragseth, Delaine Knaus, Brian Eclov, Janet Willmott, Stacy Steffensen, Mel Kloster, and Ida Slocum.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the July 5, 2005 Commission Meeting, and the minutes from the June 28, 2005 Commission Meeting. Travel/Education: Ted Eggebraaten to go to Pierre, SD on July 6-7, 2005 to meet with the DOT and to attend the Highway Superintendents Meeting. Joyce Dragseth to go to Ames, Iowa on July 19-21, 2005 to attend the ProMap 2005 GIS Conference. Rose Marie Stee to go to Huron, SD on July 26-28, 2005 to attend the State 4-H Horse Show; to go to Sioux Falls, SD on August 10, 2005 to attend the Sioux Empire Fair.

## **ROUTINE BUSINESS**

Community Health Nurse, Linda Penrod met with the board to deliver the 2005 2<sup>nd</sup> Quarter Community Health Services Report.

Zoning and Drainage Director, Robert Hill met with the board to discuss Drainage and Sewer Complaints, and updated the board on Zoning Matters.

Emergency Management Director, Todd Struwe met with the board to discuss departmental matters, the 2006 Budget and the possible purchase of sirens. Be it noted, Chairperson Falken signed the 3<sup>rd</sup> Quarter Report for the South Dakota Emergency Management State and Local Agreement for the Fiscal Year 2005, the Daily Time and Work Record Reports for April, May, and June, 2005, and correspondence to the SD Office of Emergency Management.

Sheriff, Martin Stanwick met with the board to discuss departmental matters, vehicle replacement, and Courthouse door locks and employee parking.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of May 2005, \$7,124.13 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted the salaries and personnel changes for the month of June 2005 are as follows: Longevity Increase: Cyndi Ault \$35.00, Kelly Bakken \$70.00; Brad Barron \$95.00; Cliff Friedrich \$35.00; Darin Haider \$45.00; Kathy Hanson \$40.00; and Cindy Schmit \$45.00. End of Additional Duty Wage: Kelly Bakken. New Hires: Emergency Management Deputy, David Swisher @ \$12.70; Equipment Operator, Toby Zimmerman @ \$11.82. Annual Review Step: Mark Anawski from \$15.89 to \$16.20; Denise Brown from \$14.27 to \$14.52; Bev Chapman from \$12.70 to \$12.96; Kathy Hanson from \$12.79 to \$13.04; Tammy Hanson from \$10.23 to \$10.43; Doris Knutson from \$11.07 to \$11.29; Robert Olson from \$13.30 to \$13.54; Cindy Schmit from \$14.21 to \$14.49. Resignation: Carol Glantz. Termination: Bella Petersen.

Department Totals: Commission \$15,677.83; Auditor's Office \$8,427.03; Treasurer's Office \$12,021.29; States Attorney's Office \$19,621.64; Custodial Buildings \$3,248.49; Director of Equalization \$17,601.64; Register of Deeds \$7,768.22; Veteran's Service Officer \$3,201.92; Sheriff's Office \$34,547.96; County Jail \$28,019.01; Contract Law Enforcement \$7,062.57; Emergency Management \$5,674.62; Drainage \$1,240.46; Highway \$42,862.05; Welfare \$2,997.37; Community Health Nurses \$2,316.32; Women, Infants, & Children \$2,108.96; County Extension \$4,289.36; Weed Control \$14,799.62; Planning & Zoning \$3,721.36.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,158.66; AFLAC Flex-One \$80.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,274.92; Flex One, unreimbursed medical \$1,418.50; Local Teamsters, union dues \$758.00; SDRS, retirement \$27,978.06; SDRS Supplemental, retirement \$3,455.00; EFTPS \$54,263.29; Wellmark Blue Cross, insurance \$35,396.73; Midwest Benefits, life insurance \$680.50; SDRS, special pay plan \$3,178.31; SDRS, special pay plan fee \$45.00; First Bank & Trust, VeraSun interest payment \$49,375.00.

### **REGULAR BUSINESS**

Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken to sign Resolution 05-33; A Resolution for a Compromise & Settlement of a County Aid Lien. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

## RESOLUTION #05-33

WHEREAS, a County Aid Lien in the amount of \$200.00 purports to exist in favor of Brookings county and against Case # 05-106 as lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided by Law.

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorized the Chairman of the County Board and County Auditor to execute the following:

Release the lien in full with no payment.

Dated at Brookings, South Dakota, this 5th of July 2005.

APPROVED:

BOARD OF COUNTY COMMISSIONERS

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Dennis Falken

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Mary Negstad

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Donald Larson

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Deanna Santema

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Emil Klavetter

ATTEST:

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Janet K. Willmott  
County Auditor's Office  
Brookings County, South Dakota

Director of Equalization, Joyce Dragseth met with the board to discuss the action to Add Omitted Property. Motion by Negstad, seconded by Larson to Add Omitted Property legally described as the Mobile Home on Leased Site Key # 95065 Broadacre Office, Owners: Mike and Kathy McClemans, Parcel # 40995-00025-11900, Correct Value \$33,800. Comments: Mobile Home has never been assessed; it will be placed on the assessment rolls for 2005. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Treasurer, Vicki Buseth met with the board to present a Delinquent Tax Payment Agreement. Motion by Larson, seconded by Santema, to approve and authorize Chairperson Falken the Delinquent Tax Payment Agreement between Alexander Haleta and Brookings County. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a Request to Fill Vacancy, and Correspondence from the South Dakota Juvenile Justice Symposium and What Future for Brookings.

Be it noted, the Board approved the following Personnel Action Notice: New Hire: Highway Office Manager, Linda Gross @ \$11.82. Resignation: Zachary Linton.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for a Full-time Male Correctional Officer. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the First District Meeting and Picnic.

Commissioner Santema reported on the Juvenile Detention Center Meeting, the East Central Mental Health Meeting, and the Swiftel Event Center Board Meeting.

Commissioner Negstad updated the board on Domestic Abuse Shelter matters.

### **REGULAR BUSINESS**

Zoning and Drainage Director, Robert Hill and Delaine Knaus met with the board to discuss the Public Nuisance Complaint and the progress of the clean-up.

## **EXECUTIVE SESSION**

Motion by Santema, seconded by Negstad, to enter into executive session at 10:00am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:30am. Reason - Contractual/Legal Matters. No action at this time.

## **REGULAR BUSINESS**

Motion by Larson, seconded by Negstad to deny Irving F. Jensen's request for \$40,000 for liquidated damages for BAI project 2025.

Motion by Klavetter, seconded by Santema to amend the original motion to add "contingent upon future discussions with Highway Superintendent Ted Eggebraaten to come to an equitable agreement to be brought to the board for approval". Amendment was then withdrawn by Klavetter in concurrence with Santema.

Chairperson Falken called for a roll call vote on the original motion. Larson "Aye", Negstad "Aye", Santema "No", Klavetter "No", Falken "No". Motion failed.

Motion by Klavetter, seconded by Santema to ask Ted Eggebraaten and Banner & Associates to meet with Irving F. Jensen again to come up with an agreeable amount to all parties for liquidated damages, and to bring those figures back to the board for approval.

Motion by Negstad, seconded by Larson to amend the original motion to include "and Deputy States Attorney Mark Kratochvil" after Banner & Associates. Roll call vote: Negstad "Aye", Santema "Aye", Klavetter "Aye", Larson "Aye", Falken "Aye". Motion carried.

Chairperson Falken called for roll call vote on the amended motion: "to ask Ted Eggebraaten, Banner & Associates, and Deputy States Attorney Mark Kratochvil to meet with Irving F. Jensen again to come up with an agreeable amount to all parties for liquidated damages, and to bring those figures back to the board for approval. Roll call vote: Santema "Aye", Klavetter "Aye", Larson "No", Negstad "No", Falken "Yes". Motion carried.

## **ADJOURNMENT**

There being no further business, Chairperson Falken declared the regular meeting adjourned. The board then began budget hearings starting at 10:45 am until 3:30 pm on Tuesday, July 6, 2005; and from 8:30 am until 2:00 pm on Wednesday, July 7, 2005.

## **BUDGET HEARINGS**

Stephanie Vogel, Janet Willmott, Robert Hill, Vicki Buseth, Todd Struwe, Stacy Steffensen, Mel Kloster, Ida Slocum, and Ted Eggebraaten met with the board to discuss the 2006 Budget.

## **ADJOURNMENT**

There being no further business, Chairperson Falken declared the special meeting adjourned until Wednesday, July 6, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office

## **BROOKINGS COUNTY COMMISSION MEETING**

**Wednesday, July 6, 2005**

The Brookings County Board of County Commissioners met in special session on Wednesday, July 6, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Janet Willmott, Martin Stanwick, Joyce Dragseth, Clyde Calhoon, and Wm. Mark Kratochvil.

### **BUDGET HEARINGS**

Stephanie Vogel, Janet Willmott, Martin Stanwick, Joyce Dragseth, Clyde Calhoon, and Wm. Mark Kratochvil met with the board to discuss the 2006 Budget.

### **ADJOURNMENT**

Chairperson Falken declared the meeting adjourned until Tuesday, July 12, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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